

## **FIRE CHIEF**

(Competitive Class)

### **DISTINGUISHING FEATURES OF THE CLASS**

Plans, directs and supervises the operations of the fire department in the capacity of chief engineer and commanding officer.

Work of this class involves a high degree of skill and responsibility in directing fire fighting, life saving, fire prevention, and administrative activities of the fire department. Considerable exposure to personal hazards is involved. The Chief is required to be on duty or subject to call at all times.

### **EXAMPLES OF WORK**

(NOTE: These examples are illustrative only and are not intended to restrict duties to those listed.)

After consultation with the appointing authority, plans, formulates and enforces departmental rules and regulations as needed for the efficient functioning of the department;

Directs and supervises subordinates in rescuing persons from burning buildings, fighting fires and doing salvage work;

Directs and supervises the general care, maintenance and use of all fire department equipment including vehicles and stations;

Purchases or recommends the purchase of equipment and supplies in the manner provided by lawful authority and keeps such purchases within the budget therefor;

Provides for the preparation and supervises the maintenance of departmental records and reports concerning personnel actions, fire inspections, employee training and other necessary records;

Investigates the cause, origin and circumstances of all fires occurring in the city and especially those which are the results of carelessness or acts of an incendiary, and reports all facts relating to them to the State Fire Marshal as provided by law;

Keeps posted on modern methods of fire department work of all types and keeps familiar with local conditions which the department may have to contend with in case of fire;

Provides for employee training on a regular basis;

Promotes peace and harmony within the department; maintains discipline in the department;

Related work as required or as indicated.

**QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements must be met before admission to examination.

Age - NO minimum or maximum age required;

Must have completed a twelfth (12th) grade education or equivalent;

Must have at least fifteen (15) years experience as a firefighter and eight (8) years in a supervisory position.

Must have completed basic fire fighting and pump operation course at LSU or some other equivalent school or equivalent schooling from some branch of the military service;

After offer of employment, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation;

Must successfully pass Civil Service examination testing aptitude for beginning work in this class.

Must have and maintain at all times a current, valid driver's license issued by the State of Louisiana.

Must reside at all times within seven (7) statute miles, measured along the most direct public streets and roads, from the central or main station.

FR	03-16-66
Rev	12-03-75
	11-30-82
	12-20-93
	10-12-94
	11-30-00